



# The Independent State of Papua New Guinea

## Application for a Travel Document

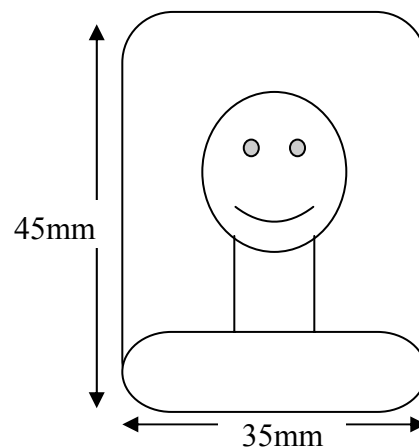
(Passport Act of 1982)

### Instructions for completing this Application form

**Applications should be completed at least 3 weeks before applicant intends leaving Papua New Guinea.**

1. **WHERE TO APPLY:** Applications for PNG Travel Documents should be lodged with the Immigration and Citizenship Service Authority, PO Box 1790, Boroko, NCD Port Moresby or with the Collector of Customs at various ports. A SEPARATE APPLICATION MUST BE COMPLETED BY EACH PERSON.
2. **FEE:** The fee for a passport is K100. This must be paid at your nearest cash office and a receipt thereof must be attached to your application. Details of fees are at [www.immigration.gov.pg/passport.html](http://www.immigration.gov.pg/passport.html)
3. **COLLECTION OF PASSPORT:** Your passport will be forwarded by registered post unless you elect to collect it personally, or if you designate an agent who must present the original custody receipt for the application.
4. **CHANGE OF NAME:** If you have changed your name please provide details of all previous names used.
5. **PREVIOUS TRAVEL DOCUMENTS:** You must attach your previous travel document unless it has been lost, stolen or destroyed. **Note:** there are additional fees where a previous passport has been lost or stolen. See **Fees** above.
6. **EVIDENCE OF CITIZENSHIP:** Your application should be accompanied by evidence of your citizenship. Attachment 'A' on page 4 should be completed in this respect. Your birth certificate or citizenship certificate, and in the case of married women your marriage certificate, should be submitted.
7. **CERTIFICATE REGARDING APPLICANT:** The certificate on page 3 in respect of every application must be completed. The following persons are authorised to furnish this certificate: Lawyers, Medical Practitioners, Magistrates, Ministers of Religion, Commissioner of Oaths, Commissioned Officers of the Defence Force and Police Force. The person completing the certificates must have known the applicant for at least three years. It is essential that the person who signed the Certificate Regarding Applicant on page 3 should also endorse the back of one photograph as follows: 'I certify this to be a genuine photograph of (name in full)', and sign.
8. **CONSENT OF PARENTS:** Applicants under 17 years of age must furnish the consent of their parents or legal guardians on page 2.
9. **PHOTOGRAPHS:** With your application you should submit two recent photographs. These should be head and shoulders only, taken 'Full Face' without had or tinted glasses and with a light coloured background. All photographs should be within the dimensions of 35mm x 45mm. It is essential that the person who signed the Certificate Regarding Applicant on page 3 should also endorse the back of one photograph as follows:

'I certify this to be a genuine photograph of (name in full)',  
and sign.



10. **DECLARATION:** The Declaration on page 3 must be signed by the applicant, or in the case of a child unable to sign, by the lodging parent or legal guardian. **Warning:** It is a criminal offence to provide false or misleading information in this application.

### 11. SIGNATURE:

- The applicant must sign both of the small signature labels using a ball-point pen. Please take care to stay within the borders marked.
- If the applicant is unable to sign, put a line through both of the small signature labels.

UNABLE TO SIGN

Signature

### 1. Type of Travel Document

Standard Passport

Official Passport

Certificate of Identity

Diplomatic Passport

Emergency Travel Document

### 2. Applicant's Name

Family name/Surname

Given names

3. Sex

Male

Female

### 4. Has Applicant ever changed his/her name?

Yes

No

If Yes, state previous names here

### 5. Birth Place and Date

Village

Town

Province

Country

Date of Birth  
/ /

### 6. Personal Particulars

Height  
cm

Colour of hair

Colour of eyes

Visual Distinguishing marks

Occupation:

### 7. Marital Status (tick whichever applies)

Married

Single

If Married, Name of husband/wife:

### 8. Address and Telephone

Residential :

Telephone :

Correspondence :

Telephone :

*If Applicant is under 17 years of age, please provide consent to the application*

### 9. Consent of Lodging Parent or Legal Guardian

I, ..... the father /mother / legal guardian (delete whichever not applicable) hereby give my consent to the applicant above being issued with a passport.  
(First name) (Family name)

Signed

Date  
/ /

Signature of Witness

Date  
/ /

### Consent of Other Parent or legal Guardian

I, ..... the father /mother / legal guardian (delete whichever not applicable) hereby give my consent to the applicant above being issued with a passport.  
(First name) (Family name)

Signed

Date

Signature of Witness

Date  
/ /

### 10. Proposed Departure Details

Vessel or Airline

Port or Airport

Countries proposed to visit

Date  
/ /

**11. Has applicant previously been issued with a Papua New Guinea Travel Document ?**

Yes  No

Travel Document number

Issue Date / /

Expiry Date / /

Bearer's name at time of issue

**12. This previous Travel Document:**

Is attached  Has been lost  Has been stolen  Has been destroyed  Has been damaged

Explain circumstances of loss/theft/other

Empty text box for explaining circumstances of loss/theft/other.

Has the loss been reported to the police?

Yes  No

If Yes, to which police officer or police station was the report made?

Date of report / /

**13. CERTIFICATE REGARDING APPLICANT**

**Warning: Persons who, in support of an applicant for a passport, make any false statements either orally or in writing render themselves liable to a fine of K10,000.00 or imprisonment for six months.**

I, \_\_\_\_\_  
Name Occupation  
of \_\_\_\_\_  
Address Telephone

hereby declare that I have known personally the applicant \_\_\_\_\_  
Applicant's name

for a period of more than 3 years and that the signature and photographs on or accompanying the application are those of the applicant, to the best of my knowledge and belief the statement made by the applicant in this form are true. On the same basis, I have endorsed the back of the applicant's photograph.

No fee has been charged for this certificate.

Signature

Date / /

**14. DECLARATION**

I, \_\_\_\_\_  
declare that the statements made in this application are true and correct in every particular.

Dated this \_\_\_\_\_ day  
of \_\_\_\_\_ (year)

Signature or Mark

**15. Applicants who cannot read or write English**

The above declaration has been read/interpreted and explained by me in \_\_\_\_\_  
language to the applicant in the presence of \_\_\_\_\_  
and the applicant appeared to understand and approve of them.

Signature

Signature of Witness

Full name

Full name

Occupation

Occupation

Address

Address

Telephone number

Date / /

Telephone number

Date / /

